



# Covid-19 Relief Grant for BAME Organisations

## Guidelines for applicants

Please read these guidelines very carefully before filling in the application

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### 1. Introduction

The Black Training and Enterprise Group (BTEG) is a national charity delivering programmes for black, Asian and minority ethnic (BAME) people. We work collaboratively across the public, private and civil society sector, conduct action research, operate as a strategic partner for funders and provide a voice to government for BAME civil society organisations. BTEG has been operating for twenty-nine years.

The BAME community sector has been adversely and disproportionality affected by Covid-19, which has been publicly reported through Government, ONS, NHS England and independent reports including the Ubele Report Impact of COVID-19 on BAME

Community civil society sector April 2020. This revealed many small BAME groups were likely to close within three months if new funding wasn't received.

In addition, BTEG's consultation with member organisations correlates with the Ubele report with small BAME groups reporting a 60-80% increase in demand in services which ultimately diverts focus and capacity of management/trustees to the emergency needs.

BTEG is pleased to be able to support the BAME-led charity sector who have been disproportionately impacted by Covid-19 with the support it needs to deliver crucial services at this time.

As an Intermediary Partner to Comic Relief, we are able to make grants of £5000 to 30 organisations across England, together with up to three days free consultancy support worth £1500.

### 2. Who can apply for these grants?

These grants are to help **BAME-led organisations impacted by Covid-19 to support BAME young people aged 10-24, dealing with the impact of COVID-19.**

We're really keen to hear from small organisations who have been impacted by Covid-19 and without funding may consider closing. You will already be doing great work to support BAME young people who have been impacted by Covid-19. You should have a good understanding of their needs. You should be ready and able to deliver services, and should have a track record of being run effectively and inclusively. **Organisations must be able to spend all of the £5k grant by 31st March 2021.**

To be eligible for this grant, an organisation must:

1. Be BAME-Led, that is at least 51% of your senior team and/or trustees are from BAME backgrounds
2. Have a total annual turnover of less than £100,000.
3. Directly deliver services to BAME young people aged 10-24
4. Be an organisation impacted by Covid-19
5. Have an organisational bank account with two independent signatories.
6. Be delivering services within England.
7. Be a charitable organisation with a written constitution.

### 3. How much money is available?

The total funding BTEG have available is £150,000. Each organisation can apply for a grant of £5,000. An organisation can submit only one application and cannot apply in partnership with another organisation. Each organisation can also access free consultancy support worth £1500 (in kind).

#### 4. What can the grant be used for?

The grants can be used for work that supports BAME young people to deal with the impact of COVID-19. Later in this guidance, we clarify what work will NOT be funded by these grants – please read that section carefully.

Grants can be used for two types of costs:

1. **Core costs:** Core costs may include rent, salaries, utility bills, IT costs etc.; essential to keep applicant organisations going during the pandemic.
2. **Project or activity costs:** Project costs should be to support the UK's BAME communities through the impact of COVID-19. Applications can be for new projects which applicants are well placed to deliver, or to expand existing projects, or to fund existing work applicants are doing which is currently not funded. Applications cannot be for work which is already funded by someone else.

All projects must absolutely meet the aim of supporting BAME young people impacted by COVID-19. In your application, we really want to understand **why** the issue you are addressing is so important to this group of young people, **what** it is you will do to address this issue and **how** you will do this. We have allowed **up to 200 words** for these sections so you can really tell us in detail why you need this funding. However, you do not have to use all of the word count.

#### 5. What we will not fund

We welcome a diversity of applicants, but cannot fund the following:

1. Work that is not legally charitable
2. Lobbying activities
3. Petitioning for additional funding
4. Purchase of land or buildings
5. Proposals that are only for the benefit of one individual
6. Scholarships or student fees
7. Activities of a political or exclusively religious nature
8. Proposals for loans or social finance

#### 6. Capacity build support

We felt it was important to be able to offer organisations capacity building support alongside the grant as we know from our work with small organisations within the BAME sector, that it is important to strengthen in areas that will enable organisations to develop and grow. We have listed a range of support in the application and would encourage organisations applying for this grant to take up the opportunity of support (up to 3 days worth of consultancy).



#### 7. What are the grant use timelines?

Our grant programme will **open on the 19th of August and close at midnight on Sunday the 6th of September**. Grants will be disbursed in September 2020, once contracts have been signed with successful applicants.

Grant money can be used as soon as it is received. The grant must be completely spent (and defrayed/cleared through bank accounts) by 31 March 2021.

#### 8. What is the reporting process?

Grantees will be required to maintain records on how the grant is used and provide evidence on what it was used for. BTEG will provide templates for this reporting.

BTEG will also make periodic phone calls and send emails to grantees to check on progress. There will be an evaluation carried out by the organisation with support from BTEG, once the grant has been spent and all of the consultancy support completed.

BTEG may visit to see an activity in progress at any point in the project.

#### 9. What is the application process?

The application form can be obtained from BTEG's website: [www.bteg.co.uk](http://www.bteg.co.uk).

Applications must be submitted electronically to [indra@bteg.co.uk](mailto:indra@bteg.co.uk) **before midnight on Sunday the 6th of September 2020**.

All applications will be assessed by an assessment panel whose decisions will be final. BTEG will be in touch with all applicants by email within three weeks of the deadline.

Those who are not successfully will be given feedback which we hope will be useful for future applications.

#### 10. Further questions

If there are any further questions, please contact Indra Nauth at [indra@bteg.co.uk](mailto:indra@bteg.co.uk).